

VILLAGE OF NEW GLARUS
PERSONNEL/FINANCE COMMITTEE
Village Hall Board Room - 319 2ND Street, New Glarus, WI
12/19/23 6:30 p.m.

AGENDA:

1. Call to order
2. Public comments
3. Approval of 12.5.23 Minutes
4. Approval of Claims
5. Consideration/Discussion: Police Chief Straight Pay Hours
6. Adjournment

Roger Truttman, Chair
Finance/Personnel Committees

POSTED: N.G. Village Hall	12/15/23
N.G. Post Office	12/15/23
Bank of New Glarus	12/15/23

Kelsey A. Jenson, Clerk

PURSUANT TO APPLICABLE LAW, NOTICE IS HEREBY GIVEN THAT A QUORUM OR A MAJORITY OF THE NEW GLARUS VILLAGE BOARD OF TRUSTEES MAY ATTEND THIS MEETING. INFORMATION PRESENTED AT THIS MEETING MAY HELP FORM THE RATIONALE BEHIND FUTURE ACTIONS THAT MAY BE TAKEN BY THE NEW GLARUS VILLAGE BOARD.

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE VILLAGE CLERK FOR ASSISTANCE AT 527-2510.

VILLAGE OF NEW GLARUS
FINANCE/PERSONNEL COMMITTEE MEETING
12/5/2023

Meeting called to order at 6:08 p.m. by President Roger Truttmann. PRESENT: Tami Olszewski (Ehlers), Michael Bell, Roger Truttmann, Peggy Kruse. Also present: Gof Thomson, Village Administrator Lauren Freeman and Clerk-Treasurer Kelsey Jenson.

PUBLIC COMMENTS: None.

APPROVAL OF 11/21/23 MINUTES: Motion by Peggy Kruse and second by Michael Bell to approve the 11/21/23 minutes. Motion carried 3-0.

Motion by Michael Bell to move agenda item 5 in front of agenda item 4, second by Peggy Kruse. Motion carried 3-0

CLAIMS: Kruse, Bell and Truttmann compared actual billings to the check register. Motion by Michael Bell and second by Peggy Kruse to approve the following claims: ACH for payroll expenses, credit card; wire for power bill; payroll vouchers 17753 to 17776 totaling \$35,143.25; and checks 42621 to 42651 totaling \$405,523.18. Motion carried 3-0.

CONSIDERATION/DISCUSSION: VILLAGE INVESTMENT POLICY AND EHLER'S INVESTMENT SERVICES: No committee action was taken.

ADJOURN: Being no further business, President Truttmann adjourned the meeting at 6:53 p.m.

-Kelsey Jenson,
Clerk-Treasurer

Report Criteria:
 Report type: GL detail
 Check/Check Issue Date = 12/20/2023

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
42652										
12/23	12/20/2023	42652	1120	ARAMARK UNIFORM SERVICES	L&W Uniforms-NOVEMBER	6140272143	1	10-00-53100-130-000	9.90	9.90
12/23	12/20/2023	42652	1120	ARAMARK UNIFORM SERVICES	L&W Uniforms-NOVEMBER	6140272143	2	40-00-53600-130-000	3.71	3.71
12/23	12/20/2023	42652	1120	ARAMARK UNIFORM SERVICES	L&W Uniforms-NOVEMBER	6140272143	3	50-10-58450-000-926	153.89	153.89
12/23	12/20/2023	42652	1120	ARAMARK UNIFORM SERVICES	L&W Uniforms-NOVEMBER	6140272143	4	50-20-58450-000-926	111.62	111.62
12/23	12/20/2023	42652	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-NOVEMBER	6140272143	5	10-00-51600-130-000	.54	.54
12/23	12/20/2023	42652	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-NOVEMBER	6140272143	6	10-00-53230-130-000	.81	.81
12/23	12/20/2023	42652	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-NOVEMBER	6140272143	7	10-00-53240-130-000	4.79	4.79
12/23	12/20/2023	42652	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-NOVEMBER	6140272143	8	10-00-53300-130-000	28.04	28.04
12/23	12/20/2023	42652	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-NOVEMBER	6140272143	9	10-00-55210-130-000	2.76	2.76
12/23	12/20/2023	42652	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-NOVEMBER	6140272143	10	10-00-55420-130-000	1.62	1.62
12/23	12/20/2023	42652	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-NOVEMBER	6140272143	11	45-00-53441-130-000	6.64	6.64
12/23	12/20/2023	42652	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-NOVEMBER	6140272143	12	45-00-53441-130-001	3.87	3.87
12/23	12/20/2023	42652	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-NOVEMBER	6140272143	13	45-00-53441-130-002	2.43	2.43
12/23	12/20/2023	42652	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-NOVEMBER	6140272143	14	45-00-53441-130-003	1.21	1.21
12/23	12/20/2023	42652	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-NOVEMBER	6140272143	15	70-00-53620-130-000	5.90	5.90
12/23	12/20/2023	42652	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-NOVEMBER	6140272143	16	10-00-53650-130-000	.52	.52
12/23	12/20/2023	42652	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-NOVEMBER	6140272143	17	10-00-53460-130-000	.61	.61
12/23	12/20/2023	42652	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-NOVEMBER	6140272143	18	10-00-53470-130-000	7.81	7.81
12/23	12/20/2023	42652	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-NOVEMBER	6140272143	19	10-00-55200-130-000	.04	.04
12/23	12/20/2023	42652	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-NOVEMBER	6140272143	20	40-00-53600-130-000	89.37	89.37
12/23	12/20/2023	42652	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-NOVEMBER	6140272143	21	50-20-58150-000-630	.45	.45
12/23	12/20/2023	42652	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-NOVEMBER	6140272143	22	50-20-58150-000-620	.42	.42
Total 42652:										436.95
42653										
12/23	12/20/2023	42653	1165	BAKER & TAYLOR BOOKS	Library	2037964623	1	25-00-55110-310-001	330.06	330.06
Total 42653:										330.06
42654										
12/23	12/20/2023	42654	1255	BLANCHARDVILLE CO-OP	PD 11/30/2023	11302023	1	10-00-52120-315-000	718.32	718.32
12/23	12/20/2023	42654	1255	BLANCHARDVILLE CO-OP	PW 11/30/2023	11302023	2	10-00-53240-315-000	1,026.35	1,026.35
12/23	12/20/2023	42654	1255	BLANCHARDVILLE CO-OP	utilities	12012023	1	50-10-58480-200-933	318.30	318.30

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
12/23	12/20/2023	42654	1255	BLANCHARDVILLE CO-OP	utilities	12012023	2	50-20-58480-200-933	171.39	171.39
Total 42654:										2,234.36
42655										
12/23	12/20/2023	42655	4395	BOLEY TREE & LANDSCAPE CA	Tree PRUNING	114233	1	10-00-56110-310-005	3,554.32	3,554.32
Total 42655:										3,554.32
42656										
12/23	12/20/2023	42656	4965	CGC INC.	2023 STREET PROJECT-THIRD AVE	66952	1	60-00-53110-310-023	1,736.66	1,736.66
Total 42656:										1,736.66
42657										
12/23	12/20/2023	42657	5842	CLASSY CLEANERS	Village Hall & PD Cleaning	1941	1	10-00-51600-291-000	1,200.00	1,200.00
Total 42657:										1,200.00
42658										
12/23	12/20/2023	42658	5605	COAST TO COAST	TATTOOS	IVC0111171	1	10-00-52100-310-002	140.43	140.43
Total 42658:										140.43
42659										
12/23	12/20/2023	42659	1540	CRESCENT ELECTRIC SUPPLY	LAMP 150W HPS NS	S511939432-	1	50-00-15400-000-154	220.56	220.56
Total 42659:										220.56
42660										
12/23	12/20/2023	42660	1555	CULLIGAN WATER CONDITIONI	wwtp	11102023	1	40-00-53600-291-000	19.55	19.55
Total 42660:										19.55
42661										
12/23	12/20/2023	42661	6176	DOVE DESIGNS	TRUCK DECALS	529615	1	10-00-53240-350-000	186.00	186.00
Total 42661:										186.00

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
42662										
12/23	12/20/2023	42662	5293	ENVIRONMENTAL CONSULTING	WWTP WET Test Battery	6755	1	40-00-53630-291-003	1,600.00	1,600.00
Total 42662:										1,600.00
42663										
12/23	12/20/2023	42663	1780	FORSTER ELECTRICAL ENG IN	ELECT EXT TO RESERVOIR	24976	1	50-20-19000-000-107	67.50	67.50
12/23	12/20/2023	42663	1780	FORSTER ELECTRICAL ENG IN	updates project data	24977	1	50-10-58420-000-923	797.50	797.50
12/23	12/20/2023	42663	1780	FORSTER ELECTRICAL ENG IN	12 kv extension 9th ave	24978	1	50-10-58420-000-923	315.00	315.00
12/23	12/20/2023	42663	1780	FORSTER ELECTRICAL ENG IN	fault current middle/high school	24979	1	50-10-58420-000-923	555.00	555.00
Total 42663:										1,735.00
42664										
12/23	12/20/2023	42664	6233	FREEMAN, LAUREN	mileage	11302023	1	10-00-51415-330-000	211.61	211.61
Total 42664:										211.61
42665										
12/23	12/20/2023	42665	5672	GREEN COUNTY REGISTER OF	RECORDING OF DEED, SCHOOL TO VILLAGE	12052023	1	60-00-53300-310-024	30.00	30.00
Total 42665:										30.00
42666										
12/23	12/20/2023	42666	1980	HACH COMPANY	TREATMENT SUPPLIES	13838852	1	50-20-58150-000-632	439.10	439.10
Total 42666:										439.10
42667										
12/23	12/20/2023	42667	6285	HAWKINS, JULIE	MILEAGE	1252023	1	25-00-55110-330-000	85.15	85.15
Total 42667:										85.15
42668										
12/23	12/20/2023	42668	5930	HYDROCORP	CROSS CONNECTION	0075305-IN	1	50-20-58420-000-923	345.00	345.00
Total 42668:										345.00

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
42669										
12/23	12/20/2023	42669	5827	INFOSEND INC	PROCESSING	252151	1	50-10-58320-000-903	141.41	141.41
12/23	12/20/2023	42669	5827	INFOSEND INC	PROCESSING	252151	2	50-20-58320-000-903	141.41	141.41
12/23	12/20/2023	42669	5827	INFOSEND INC	PROCESSING	252151	3	40-00-53600-310-002	141.40	141.40
12/23	12/20/2023	42669	5827	INFOSEND INC	PROCESSING	252151	4	45-00-53440-310-002	141.40	141.40
Total 42669:										565.62
42670										
12/23	12/20/2023	42670	4906	J&R UNDERGROUND LLC	SCHOOL MANHOLE	36208	1	40-00-53630-353-000	542.50	542.50
12/23	12/20/2023	42670	4906	J&R UNDERGROUND LLC	j&r	36266	1	50-10-19000-000-107	953.86	953.86
12/23	12/20/2023	42670	4906	J&R UNDERGROUND LLC	j&r	36266	2	50-10-19000-000-107	953.85	953.85
Total 42670:										2,450.21
42671										
12/23	12/20/2023	42671	2320	L V LABORATORIES LLC	WWTP chemicals	2032	1	40-00-53630-291-003	1,423.50	1,423.50
Total 42671:										1,423.50
42672										
12/23	12/20/2023	42672	6014	LANTECH SERVICES LLC	PD Computer support	0001372	1	10-00-52100-240-000	42.50	42.50
Total 42672:										42.50
42673										
12/23	12/20/2023	42673	5434	LOEFFELHOLTZ, ERICA	library program supplies	1222023	1	25-00-55110-310-014	182.83	182.83
Total 42673:										182.83
42674										
12/23	12/20/2023	42674	2420	MARTELLE WATER TREATMEN	aqua mag bulk	26258	1	50-20-58150-000-631	3,167.66	3,167.66
Total 42674:										3,167.66
42675										
12/23	12/20/2023	42675	5286	MDROFFERS CONSULTING LLC	Current Planning Services	202311012	1	10-00-57200-291-000	1,634.25	1,634.25
12/23	12/20/2023	42675	5286	MDROFFERS CONSULTING LLC	SCHOOL DISTRICT SITE PLAN	202311012	2	10-00-13140-000-000	303.75	303.75

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
Total 42675:										1,938.00
42676										
12/23	12/20/2023	42676	2515	MIDWEST TAPE LLC	Library	504700625	1	25-00-55110-310-003	569.98	569.98
Total 42676:										569.98
42677										
12/23	12/20/2023	42677	6200	NATIONAL PEN CO. LLC	PD pens	113487043	1	10-00-52100-310-002	167.94	167.94
Total 42677:										167.94
42678										
12/23	12/20/2023	42678	2735	NEW GLARUS WELDING LLC	LEAF VAC	92579	1	45-00-53441-350-000	630.80	630.80
Total 42678:										630.80
42679										
12/23	12/20/2023	42679	5111	NEW LIFE PRESS	parking tickets	13047	1	10-00-52100-310-000	93.89	93.89
Total 42679:										93.89
42680										
12/23	12/20/2023	42680	2745	NEWS PUBLISHING COMPANY I	PUBLICATIONS	1266643	1	10-00-51420-320-000	153.27	153.27
12/23	12/20/2023	42680	2745	NEWS PUBLISHING COMPANY I	PUBLICATIONS	1266643	2	10-00-51440-320-000	33.22	33.22
12/23	12/20/2023	42680	2745	NEWS PUBLISHING COMPANY I	PUBLICATIONS	1266643	3	10-00-56110-320-000	23.74	23.74
12/23	12/20/2023	42680	2745	NEWS PUBLISHING COMPANY I	Library	1266643	4	25-00-55110-310-016	75.00	75.00
Total 42680:										285.23
42681										
12/23	12/20/2023	42681	6283	NILE XPEDITE SOLUTIONS OF	WWTP SHIPPING	1406	1	40-00-53630-291-003	1,155.00	1,155.00
Total 42681:										1,155.00
42682										
12/23	12/20/2023	42682	6168	ODP BUSINESS SOLUTIONS LL	Police Supplies	3432903330	1	10-00-52120-310-000	87.53	87.53
12/23	12/20/2023	42682	6168	ODP BUSINESS SOLUTIONS LL	Police Supplies	3432903330	2	10-00-52120-310-000	12.61	12.61

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
12/23	12/20/2023	42682	6168	ODP BUSINESS SOLUTIONS LL	Police Supplies	3432903330	3	10-00-52100-310-000	274.55	274.55
12/23	12/20/2023	42682	6168	ODP BUSINESS SOLUTIONS LL	Clerk Office Supplies	3432903330	4	10-00-51420-310-000	24.93	24.93
12/23	12/20/2023	42682	6168	ODP BUSINESS SOLUTIONS LL	UTILITY SUPPLIES	3432903330	5	50-10-58470-300-930	89.06	89.06
12/23	12/20/2023	42682	6168	ODP BUSINESS SOLUTIONS LL	UTILITY SUPPLIES	3432903330	6	50-20-58470-300-930	44.53	44.53
12/23	12/20/2023	42682	6168	ODP BUSINESS SOLUTIONS LL	UTILITY SUPPLIES	3432903330	7	45-00-53440-310-001	17.81	17.81
12/23	12/20/2023	42682	6168	ODP BUSINESS SOLUTIONS LL	UTILITY SUPPLIES	3432903330	8	40-00-53600-310-001	26.72	26.72
Total 42682:										577.74
42683										
12/23	12/20/2023	42683	5313	PERSONNEL EVALUATION INC	PD evaluations	49877	1	10-00-52100-310-000	25.00	25.00
Total 42683:										25.00
42684										
12/23	12/20/2023	42684	6103	PHONES PLUS BIZ INC.	Labor at PD	46367	1	10-00-52100-220-000	395.00	395.00
Total 42684:										395.00
42685										
12/23	12/20/2023	42685	4044	POMP'S TIRE SERVICE INC.	PD - 8 tires	370229475	1	10-00-52120-350-000	930.48	930.48
Total 42685:										930.48
42686										
12/23	12/20/2023	42686	3120	SCHOOL DIST OF NEW GLARU	Mobile Home - NOV	12112023	1	10-00-24610-000-000	368.53	368.53
Total 42686:										368.53
42687										
12/23	12/20/2023	42687	5201	SEERA	FOE	12012023	1	50-00-26300-000-253	891.58	891.58
Total 42687:										891.58
42688										
12/23	12/20/2023	42688	3210	SPEE-DEE DELIVERY SERVICE	Shipping for WWTP	930364	1	40-00-53630-291-003	236.27	236.27
Total 42688:										236.27

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
42689										
12/23	12/20/2023	42689	3250	STRAND ASSOCIATES INC	2023 PROJECT	0204721	1	40-00-53600-810-027	18,306.58	18,306.58
Total 42689:										18,306.58
42690										
12/23	12/20/2023	42690	3255	STREICHER'S	PD SUPPLIES	I1669621	1	10-00-52140-310-000	175.02	175.02
12/23	12/20/2023	42690	3255	STREICHER'S	PD SUPPLIES	I1669621	2	10-00-52120-310-000	3,617.76	3,617.76
Total 42690:										3,792.78
42691										
12/23	12/20/2023	42691	6286	SUNSET LAW ENFORCEMENT,	DUTY AMMO	0009345-IN	1	10-00-52120-310-000	1,569.54	1,569.54
Total 42691:										1,569.54
42692										
12/23	12/20/2023	42692	4555	SWISS AMERICAN HISTORICAL	2024 Membership - Library	1220203	1	25-00-55110-310-002	115.00	115.00
Total 42692:										115.00
42693										
12/23	12/20/2023	42693	5297	THE O'BRION AGENCY LLC	Copy paper	90212	1	10-00-51510-310-000	42.00	42.00
12/23	12/20/2023	42693	5297	THE O'BRION AGENCY LLC	Copy paper	90212	2	10-00-51420-310-000	42.00	42.00
12/23	12/20/2023	42693	5297	THE O'BRION AGENCY LLC	Copy paper	90212	3	10-00-51415-310-000	42.00	42.00
Total 42693:										126.00
42694										
12/23	12/20/2023	42694	5285	TOTAL INSPECTION SERVICES	Bldg Permit 230023-92 - 100 3RD ST	1398-1	1	10-00-52400-310-000	421.88	421.88
Total 42694:										421.88
42695										
12/23	12/20/2023	42695	3480	UNITED STATES CELLULAR	PD CELL	0619303521	1	10-00-52100-220-000	61.50	61.50
Total 42695:										61.50

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
42696										
12/23	12/20/2023	42696	3991	WE ENERGIES	WWTP gas bill	11292023	1	40-00-53600-220-000	299.89	299.89
12/23	12/20/2023	42696	3991	WE ENERGIES	Chalet gas bill	11292023	2	30-00-55120-220-000	64.15	64.15
12/23	12/20/2023	42696	3991	WE ENERGIES	garage gas bill	11292023	3	10-00-53230-220-000	413.66	413.66
12/23	12/20/2023	42696	3991	WE ENERGIES	Village hall gas bill	11292023	4	10-00-51600-220-000	325.09	325.09
12/23	12/20/2023	42696	3991	WE ENERGIES	Pool Bathhouse	11292023	5	10-00-55420-220-000	51.24	51.24
12/23	12/20/2023	42696	3991	WE ENERGIES	L&W gas bill	11292023	6	50-10-58480-000-933	62.78	62.78
12/23	12/20/2023	42696	3991	WE ENERGIES	L&W gas bill	11292023	7	50-20-58480-000-933	20.93	20.93
12/23	12/20/2023	42696	3991	WE ENERGIES	L&W gas bill	11292023	8	50-10-58220-000-575	31.39	31.39
12/23	12/20/2023	42696	3991	WE ENERGIES	L&W gas bill	11292023	9	50-20-58220-000-653	31.39	31.39
12/23	12/20/2023	42696	3991	WE ENERGIES	L&W gas bill	11292023	10	50-10-58410-000-921	41.85	41.85
12/23	12/20/2023	42696	3991	WE ENERGIES	L&W gas bill	11292023	11	50-20-58410-000-921	20.92	20.92
Total 42696:										1,363.29
42697										
12/23	12/20/2023	42697	3230	WI STATE LAB OF HYGIENE	Water Testing	761663	1	50-20-58100-000-602	28.00	28.00
Total 42697:										28.00
42698										
12/23	12/20/2023	42698	6284	XYLEM WATER SOLUTIONS US	WWTP	3556D00712	1	40-00-53630-350-000	2,380.00	2,380.00
Total 42698:										2,380.00
Grand Totals:										58,767.08

Report Criteria:
 Report type: GL detail
 Check.Check Issue Date = 12/20/2023

VILLAGE OF NEW GLARUS



ADMINISTRATION DEPARTMENT

MEMORANDUM

To: Village Board
From: Lauren Freeman, Village Administrator
Date: December 19, 2023
Re: Police Chief Straight Pay Overtime Hours

Background:

Since April 2023, the Village Board has been granting Chief Sturdevant additional hours of straight pay to take on extra shifts/Call In due understaffing in the Police Department. The last decision occurred in August 2023, which granted the Chief 30 hours of additional hours straight pay each month for the remainder of 2023.

Discussion:

With the start of 2024 approaching, Chief Sturdevant has requested a discussion on his hours for the new year. He has requested 30 hours each month for January, February, March, and April (4 months).

The Police Department has a promising candidate who applied recently, but that candidate would not be fully onboarded until around April 2024. Until then, the department is still down one police officer. Additionally, the department will be down another officer sometime in February and March due to parental leave. Chief has requested this additional time so he is able to give officers time off when requested, which helps boost morale within the department.

The police officer vacancy saves the Village \$8,873 per month. However, this vacancy has to be filled with time from part-time officers, full-time officers working overtime, or the Chief covering it at straight pay over time. The cost of Chief covering 30 hours each month would cost the Village approximately \$1,927 per month (loaded wage in 2024 is \$64.23/hour).